



Midland District Council

ANNUAL REPORT
&
STATEMENT OF ACCOUNTS

For a Meeting of the Midland District Council to be held in the
Park Room, Wythall House, Birmingham B47 6LZ
Sunday 11 October 2015 at 1400 hours

Chairman: Steve Walker

District Secretary: David Barry
85 Waveley Road,
Sherbourne Gardens,
Coventry. CV1 3PQ
Tel: 02476 525270 (Answerphone)
e-mail: david.barry@cyclingt看trials.org.uk

Special Note:

A copy of this Annual Report and Statement of Accounts is being sent to each affiliated Club. If the recipient is not now the Hon. Secretary of the Club it is particularly requested that these be forwarded promptly to the new official who should notify the District Secretary of the change of official to keep the District's records up to date. Additional copies will be available on the day of the AGM.

AGENDA 2015

1. To confirm the Minutes of the Midland District Council Meeting of 5 October 2014.
2. To Adopt the Annual Report of the District Committee.
3. To receive, and if thought fit, adopt any further report of the District Committee that it may not be possible to circulate within the time laid down in Standing Orders.
4. To adopt the Balance Sheet and Statement of Accounts for the period 1 April 2014 to 31 March 2015.

5. Election of Officers:-

Under Article 11 (d) (iii) elect, from the Delegates, a District Committee of:

Chairman

Hon. Secretary

Hon. Assistant Secretaries

Hon. Treasurer

A maximum of ten others

Each elected person will normally remain in office until the next AGM.

6. Under Article 11 (d) (iv) elect, from the Committee, Delegates & Deputy Delegates to represent the District at National Council Meetings (National Council will meet on Sunday 6 December 2015)
7. Under Article 11 (d) (v) appoint two Auditors who shall not be members of the District Committee
8. Under Article 11 (d) (vi) transact any other business permitted by the Rules and Regulations of the Company
9. Consider any Proposal of Motions received
10. The Date – Fixing Meeting for the 2016 Open Event Calendar will follow after a short break.

Midland District Committee's Annual Report

This report is compiled for the period 1 October 2014 to 31 August 2015

1. District Committee Meetings

Since the District Council Annual General Meeting held on Sunday 5 October 2014, the District Committee have held five meetings. A further meeting will take place on the morning of the 2015 District Council Meeting. Attendance of the District Committee members and Officers has been as follows:

Steve Walker (Chairman) 5; David Barry (Hon. Secretary) 5; Eddie Smith (Treasurer) 5; Roger Gillitt 5; Mrs Sheila Hardy (Open Events) 4; N Green 4; Ian Kellaway 5; S Lockwood (Club Events) 3*; Don Picken (Courses) 3; A Semple 3; Mrs Margaret Smith 5; Alan Taylor 0; Mick Wills 3.

(*NB: Steve Lockwood was invited onto the District Committee as Assistant Secretary (Club Events) at the February 2015 meeting.)

At the National Council Meeting held 30 November 2014 Sheila Hardy was re-elected as National Chairman. David Barry was also re-elected as a Board Director. Steve Walker, due to family commitments, did not put himself forward for nomination. Steve had served two years as a Board member.

2. Chairman's Report

We started the year without an Assistant Secretary – Club Events following Jeff Matthews' decision to stand down. However, in February, Steve Lockwood stepped in.

We have seen Midland DC clubs promoting two "Classic Series" events (Stafford Road Club and Beacon Roads CC) and the Mens National Championship 10 mile TT (Hinckley CRC).

The District Committee have endeavoured to ensure that views raised have been acted upon. It is again encouraging to note that several clubs have experienced an increase in participation in their Type B events.

We continue to enjoy a good working relationship with the Highways England and Warwickshire Police. The meetings, with attendance from other cycling organisations, have ensured our events are organised to the highest standard.

I would like to thank the Committee and Officers for their attendance and work during 2014 / 2015.

Steve Walker

3. Treasurer's Report

Membership

For the year ending August 31 2015, a total of 89 clubs affiliated to Cycling Time Trials through the Midland District, of which 26 clubs had advertising agreements.

The District Accounts

The District accounts and are presented in the attached papers. The Type A (Open) event levy for 2014 was unchanged at £2.00p, and the National Committee set £2.00p for Type B (Club) Events.

National events such as The Classic Series have a levy of £5.00 and the levy for RTTC National Championships is £10.00

Eddie Smith

4. District Secretary

I continue to be indebted to the Assistant Secretaries and the District Webmaster, for ensuring the relevant information is accurate and kept up-to-date.

The Cycling Time Trials Certificate of Honour: Percy Cockrill was presented with his Certificate at the Shirley Roads Club Luncheon in February

David Barry

5. Open Events

This year there were 52 Midlands DC events in the CTT Handbook, these took place with varied success. Paperwork in general, eventually arrived for most events, but perhaps not always as timely as it should have been. It is very important that police notification forms, start and result sheets are sent in promptly, in accordance with CTT Rules & Regulations, not least due to the fact that should an incident arise relating to the event, it will be required by both police and insurers. It's quite acceptable to send paperwork by email, but please bear in mind that all information must be included in exactly the same way as it would be if the papers were being posted, the cover must include details of the course, timekeepers, event secretary, HQ etc. Result sheets must also include full information - unfortunately this year several result sheets received by email didn't even include date or name of the event, it was only the covering email which allowed identification of the event. I appreciate that every volunteer leads a busy life, but working together the essential paperwork is soon covered.

Internet entry played a major part in the running of events this season and from the number of events submitted for 2016, even more organisers are opting to accept entries this way. Internet entries are hugely increased and proving an easy way to enter events for many riders.

This year two of the District's early season classic events, formed part of the new CTT National series of Classic events. Beacon RC and Stafford RC did the District justice in their promotions. Both were very successfully held and thanks to the organisers for their attention to detail and quality of performance. Later in the season a first class event was promoted by Hinckley CRC when they hosted the Men's National 10 Mile Championships on the K41/10 with an excellent full field. Congratulations go to Mick Wills and his team for all their hard work.

Sheila Hardy

6. Club Events

The 2015 club events calendar lists 556 events run by 40 different clubs, a little down on 2014 but showing that club events are still very much a major part of club life as well as a significant participation sport.

Roadworks continue to be a problem and I've heard of numerous instances of events being cancelled or moved to an alternative course. Many clubs anticipated this problem by applying for alternative courses for over 80 events. Clubs are advised to make use of this in 2016 if roadworks are likely to be a problem and there is a suitable alternative course.

The on-line system continues to work effectively and the great majority of clubs applied for their events online. Some changes have been made to the system for 2016 to make it easier to submit an alternative course and also to capture more contact information which will help with the administration. The option to submit applications on paper will, of course, remain open.

It's worth pointing out that all club events are designated as "Come and try it" events. This makes them the perfect vehicle for encouraging newcomers to the sport. In this context I would like to mention the Midland Novices' TT Series of three events run by Phoenix Velo, Coventry RC and Speedwell BC on the Wolvey 10 course with much support from Hinckley CRC.

These events were advertised through social media and targeted at non-traditional cycling groups. Thanks in part to good weather, each event had an excellent turnout varying between 50 and 89 riders and it's significant that 60% of the riders were women. If any other clubs have similar success stories they would like to share I will be happy to spread the word and the Facebook group, <https://www.facebook.com/groups/MidsCTT>, will also be a great place to let others know.

Steve Lockwood

7. Courses

The District continues to have a good working relationship with the relevant authorities; Highways England, police, and in some cases, the local authority. I would like to express my thanks to all the course measurers who carry out the 'mapping' and re-measurement of all our courses.

Don Picken

8. CTT Matters

❖ New Articles of Association

As has been widely publicised, it is proposed that Cycling Time Trials adopts new Articles of Association. The adoption of the new Articles will be proposed and voted upon at the 2015 National Council Meeting.

A copy of the proposed new Articles will be sent to all affiliated clubs, with an explanation as to why the new Articles are proposed.

❖ Cycle Event Signage & Race Numbers

To encourage clubs to promote events, all clubs affiliated to Cycling Time Trials that promote an event for the first time, whether a Type A or Type B, will be able to purchase direct a "Starter Pack" of signs, and a set of race numbers (1 – 150), for a combined price of £75.00, which includes carriage. The total value is over £400.00. Enquiries to the email address below.

Cycling Time Trials also has in stock supplies of cycle event signage that meet the requirements as set out in the Traffic Signs Regulations & General Directions 2002. These signs are available for purchase from; (signs@cyclingt看metrials.org.uk)

❖ National Ranking System

Following on from the announcement at the 2014 National Council Meeting of a dedicated working party to consider a national ranking system, progress has been made to develop a simple system for a national, annual ranking of competitors by ability, intended to offer a potential season-long target for riders, and based upon finishing positions rather than times. (The Midland District already have this system).

❖ Special Conditions

The use of "Special Conditions" to require the compulsory use of helmets or rear lights will not be allowed in 2016 and beyond. This applies to Type A events only.

David Barry

9. Accidents

The District experienced four accidents this year. Two incidents occurred in a Type A event, and two incidents occurred in Type B events. (As a reminder, I have included this previously written piece).

❖ Reporting Accidents

In the event of an accident that involves:

- a) personal injury; or
- b) a third party; or
- c) is reported to the police

an accident report form must be completed and a copy sent to both the appropriate District Secretary and to the National Secretary (Legal & Corporate).

A copy of all documents relating to the event should be kept by the event organiser, and sent to the National Secretary (Legal & Corporate), if requested, to include:

- a) copy of the police notification form sent to the police
- b) any letter of acknowledgement from the police
- c) start sheet
- d) signing on sheet
- e) "on the day" risk assessment
- f) any warning notice given to the competitors on the day (usually displayed alongside the signing on sheet)

If any formal notification of a claim is received, no response should be given by the organiser, but the form should be sent without delay to the National Secretary (Legal & Corporate). A scanned copy sent by email to nick.sharpe@cyclingtimestrials.org.uk is preferable. The National Secretary (Legal & Corporate) will deal with the matter in conjunction with CTT's insurers and a reply will be sent as appropriate.

In all cases where an accident is reported, the District Secretary must notify the National Secretary (Legal & Corporate) of the District Committee's findings when its investigations into the accident have been concluded. Even if it is decided that no action is to be taken, that should still be notified to the National Secretary (Legal & Corporate).

David Barry

10. RTTC National Championships and "Classic" TT Series 2015

The Midland District Council was invited to promote the National 10 mile Championships for Men, on 31 August. Our grateful thanks to Hinckley Cycle Racing Club, in particular, to Mick Wills, who organised the event to a very high standard, on course K41/10.

Stafford Road Club promoted the First Round of the national "Classic" TT Series in March on roads around Weston (K48/23). Sincere thanks go to Stafford's Susan Semple for organising this prestigious event.

Beacon RCC promoted the Third Round of the "Classic" TT Series in April on the testing course K22/29. Sincere thanks also go to the organiser John Hitchcock.

David Barry

Minutes of the Annual General Meeting Sunday 5 October 2014 Wythall House B47 6LZ

At the request of Mr Steve Walker, Chairman, those present reflected for a few moments club members and former District officials who had passed away during the year.

Attendance

28 delegates were in attendance. At 1400 hours, 19 clubs were represented from an eligible 84 paid-up clubs. As this was not quorate, the Meeting commenced at 1415 hours (Standing Order #7).

The District Secretary had previously issued the 2014 Agenda Papers to those clubs in full membership. (CTT Article 11)

Apologies

Charles Barnett & Nick Grenn (Stratford CC), M Wills (Hinckley CRC), J Parkes (Wolverhampton RCC), J Matthews (Team Echelon-Rotor), Mick Ives & Barrie Mitchell (Team Jewson-MI Racing), Norman Smith (Evesham & District Whs CC), Peter Taylor (Birmingham Midland), Kenilworth Wheelers; Roger Hammond & Andy Tennant (Madison-Genesis), Nicky Weaver (Mike Vaughan Cycles), Severn Valley Velo; Wolverhampton Wheelers CC, Jacqueline Hobson (Warwickshire RC),

1. Confirmation of the Minutes of the 2013 AGM of 6 October 2013

The Minutes of the 2013 AGM were approved. Mr Alan Colbourn moved, Mrs Margaret Smith seconded. All agreed.

2. To adopt the Report of the District Committee

A copy of the 2014 Annual Report of the District Committee had been circulated to all member clubs. Mrs M Smith moved, Mr A Semple seconded, that the adoption of the Committee Report be approved.

3. To adopt the Balance Sheet and Statement of Accounts for the period 1 April 2013 to 31 March 2014

Mr Pete Rose moved, Mr Alan Colbourn seconded. The adoption was carried unanimously.

4. Election of Officers and Committee

The following were elected, and will normally remain in office until the next AGM.

| | | |
|------------------------------|----------------|-----------------|
| Chairman | Steve Walker | Leamington C&AC |
| Secretary | David Barry | sportfagley |
| Treasurer | Eddie Smith | Saracen RC |
| Asst Secretary - Open Events | Sheila Hardy | sportfagley |
| Asst Secretary - Club Events | Vacant | |
| Asst Secretary - Courses | Don Picken | Stafford RC |
| District Webmaster | Steve Lockwood | Speedwell BC |

Committee

| | |
|---------------------------------|----------------------------------|
| Mr Roger Gillitt (Coventry RC) | Mr Nick Green (Stratford CC) |
| Mr Ian Kellaway (Coventry CC) | Mr Alastair Semple (Stafford RC) |
| Mrs Margaret Smith (Shirley RC) | Mr Mick Wills (Hinckley CRC) |
| Mr Alan Taylor (Midland C&AC) | |

☞ The four delegates to the 2014 National Council Meeting (30 November 2014)

David Barry Alastair Semple Eddie Smith Steve Walker

Under CTT Article 15, the Midland DC having Mrs Sheila Hardy appointed as National Chairman of the Company were entitled to nominate a replacement delegate.

☞ The Briefing Meeting for the National Council meeting will be held on Monday 24 November 2014

5. Appointment of Two Auditors

Under Article 11(d)(v), Baz Keen and Peter Varian were appointed.

6. Proposals for National Council Meeting of 30 November 2014

The following motion was proposed by the Midland VTTA.

Competitors Machine

Regulation 14, page 324

Insert new section (i) "Machines in Type A events should be equipped with a working, red, flashing light visible from the rear."

Following discussion the agreed amendment was proposed: "Machines in all events should be equipped with a working, red, flashing light visible from the rear at the start of the event"

Explanatory Note: Midland VTTA believe that this would be a significant safety factors for time trialists, and have noted that several events in the 2014 CTT Handbook where this type of light is mandatory.

With no further business the Meeting was declared closed at 1525 hours.

The Date-Fixing Meeting for the 2015 Type A (Open) Events followed.

(1 April 2014 – 31 March 2015)

Income

1 April 2013 – 31 March 2014

| | |
|----------------------------|---------------|
| Subscriptions (5 clubs) | £150.00 |
| Registered Clubs (2 clubs) | £100.00 |
| Late Payment (1 club) | <u>£20.00</u> |
| Total: | £270.00 |

1 April 2014 – 31 March 2015

| | |
|-------------------------------------|----------------|
| Subscriptions (89 affiliated clubs) | £2,670:00 |
| Registered Clubs (26 clubs) | £1,300:00 |
| Late payment (5 clubs) | <u>£100:00</u> |
| Total: | £4,070:00 |

Total: £4,340.00

Event Race Levies

| | |
|---------------|-------------------|
| Type A (Open) | £7,527.00 |
| Type B (Club) | <u>£23,308</u> |
| Total: | <u>£30,855.00</u> |

Total: £35,195.00

Petty Cash

Income

| | |
|---------------------------------|----------------|
| Brought forward – 31 March 2014 | £155.62 |
| National Treasurer | <u>£750.00</u> |
| Total | <u>£905.62</u> |

Expenditure

| | |
|-----------------------|----------------|
| Postage/telephone | £24.56 |
| Hire of meeting rooms | £182.60 |
| Travel | £572.96 |
| Carried forward | <u>£126.46</u> |
| Total | <u>£905.62</u> |

We have compared the Subscriptions and Levies with the "Paying in Book". The levies with the event Start Sheets and Expenditure with vouchers and receipts, and we Certify the above in accordance therewith.

District Auditors: Mr B Keen and Mr P Varian

Midland District Council Honorary Treasurer: Mr E W Smith

(Received for Type A events season ending 31 December 2013)

| <u>March</u> | £:p |
|------------------|----------------------|
| Wrekinsport CC | 166:00 |
| Banbury Star CC | 120:00 |
| Stourbridge Velo | 60:00 |
| VC Sevale | <u>144:00</u> |
| Total | <u>490:00</u> |

| <u>April</u> | |
|-------------------------|------------------------|
| Stafford RC (TT Series) | 425:00 |
| Midland VTTA | 204:00 |
| Hinckley CRC | 80:00 |
| Warwickshire RC | 174:00 |
| Beacon RCC | <u>212:00</u> |
| Total | <u>1,095:00</u> |

| <u>May</u> | |
|----------------------|------------------------|
| Coventry CC | 298:00 |
| Stratford CC | 162:00 |
| Walsall RCC | 154:00 |
| Stafford RC | 86:00 |
| Bromsgrove Olympique | <u>218:00</u> |
| Total | <u>1,098:00</u> |

| <u>June</u> | |
|---------------------------|------------------------|
| Redditch R&PCC | 154:00 |
| Shirley RC | 100:00 |
| Worcester St Johns CC | 248:00 |
| Mercia CC | 136:00 |
| Hinckley CRC W/End (+GHS) | 252:00 |
| Warwickshire RC | <u>252:00</u> |
| Total: | <u>1,142:00</u> |

| <u>July</u> | |
|--------------|----------------------|
| Coventry CC | 106:00 |
| Team Echelon | 238:00 |
| Rugby RCC | <u>240:00</u> |
| Total | <u>584:00</u> |

| <u>August</u> | £:p |
|----------------------------|------------------------|
| Worcester St Johns CC | 76:00 |
| Shropshire CCA | 238:00 |
| Coventry CC | 240:00 |
| Midland VTTA | 148:00 |
| Stratford CC (National 10) | <u>1,530:00</u> |
| Total | <u>2,232:00</u> |

| <u>September</u> | |
|----------------------------|----------------------|
| Leamington C&AC | 254:00 |
| Tricycle Association W/End | 94:00 |
| Coventry RC | 248:00 |
| Wrekinsport CC | 76:00 |
| VC Sevale | <u>98:00</u> |
| Total | <u>770:00</u> |

| <u>October</u> | |
|-------------------------|---------------|
| Worcester St John's CC/ | <u>116:00</u> |
| Wyre Forest CRC | |

| <u>Summary 2014</u> | |
|---------------------|------------------------|
| March | 490:00 |
| April | 1,095:00 |
| May | 1,098:00 |
| June | 1,142:00 |
| July | 584:00 |
| August | 2,232:00 |
| September | 770:00 |
| October | <u>116:00</u> |
| Total | <u>7,527:00</u> |

Yearly comparison of Type A levy receipts

| | |
|-------------|------------------|
| <u>2009</u> | <u>£6,726:00</u> |
| <u>2010</u> | <u>£8,019:00</u> |
| <u>2011</u> | <u>£5,975:00</u> |
| <u>2012</u> | <u>£6,008:00</u> |
| <u>2013</u> | <u>£7,527:00</u> |

(Received for Type B events season ending 31 December 2014)

| | £:p | |
|---|-------------------|---------------------------------|
| Banbury Star CC | 1,176:00 | |
| Beacon RCC | 390:00 | |
| Association of Clubs <i>(Birchfield CC, CC Giro, Concorde RC, Royal Sutton CC)</i> | 982:00 | |
| Birmingham Midland | 1,013:00 | |
| Brereton Wheelers | 130:00 | |
| Bromsgrove Olympique CC | 368:00 | |
| Buckshee Wheelers (Shirley RC) | 14:00 | |
| Coventry CC | 950:00 | |
| Coventry RC | 1,426:00 | |
| Elizabethan CC | 18:00 | |
| Evesham & District Wheelers CC | 32:00 | |
| Hinckley CRC | 1,982:00 | (includes Boxing Day £36.00) |
| Kenilworth Wheelers | 52:00 | |
| Leamington C&AC | 1,148:00 | |
| Lichfield City CC | 292:00 | |
| Mercia CC | 902:00 | |
| Midland C&AC | 130:00 | |
| Newport CC | 130:00 | |
| North Cotswolds CC | 106:00 | |
| Rugby RCC | 2,530:00 | |
| Redditch Road & Path CC | 340:00 | |
| Rugby Velo | 1,142:00 | |
| Shirley RC | 100:00 | |
| Shropshire CA | 56:00 | |
| Solihull CC | 270:00 | |
| Speedwell BC | 122:00 | |
| Stafford RC | 858:00 | (includes New Years Day £74.00) |
| Stourbridge CC | 268:00 | |
| Stourbridge Velo | 370:00 | |
| Stratford CC | 616:00 | |
| VC Sevale | 1,144:00 | |
| Walsall Roads CC | 674:00 | |
| Warwickshire RC | 528:00 | |
| Wolverhampton Wheelers | 428:00 | |
| Worcester St John's CC | 1,914:00 | (includes New Years Day £48.00) |
| Wyre Forest CRC | 564:00 | |
| Total: | £23,308:00 | (2013: £23,441.00) |